



## PLANNING COUNCIL MEETING

Monday, September 11<sup>th</sup>, 2017

12:30 – 2 p.m.

Ending Community Homelessness Coalition (ECHO)

300 E. Highland Mall Blvd.

### Minutes

**Attendees:** Helen Gaebler (UT Law); Kenneth Thompson (TX DFPS); Sarah Worthington (TX RioGrande Legal Aid); Michelle Collins (Integral Care); Sandra Eames (ACC); Rebecca Farrell (Community Representative); Darla Gay (Travis County District Attorney's Office); Karen Keith (Community Representative); Mary Moran (Travis County Sheriff's Office); Jaime Rodriguez (U.S. Bureau of Prisons); Doug Smith (TCJC); Mia Sneed (Community Representative); DeWayne Street (Goodwill); Bree Williams (ECHO)

**Guests:** Marcus Ramirez (TDCJ); Gary Wardian, Stephanie Joelle, Tracy Firsching, Alison Brock

**Support:** Kelly Nichols (WNA), Annette Price (Fellow), KiYa Moghaddam (WNA)

#### I. Introductions (Helen Gaebler)

Helen called the meeting to order at 12:39 p.m. She welcomed attendees and facilitated a round of introductions.

#### II. Approval: August 2017 Minutes (Helen Gaebler)

Sarah moved approval of the August Planning Council Meeting Minutes. Kenneth seconded and the motion carried unanimously.

#### III. Vote: 2017-18 Officer Elections (Kenneth Thompson)

Kenneth provided an overview of the proposed officer roster for 2018. Helen and Kenneth were nominated to serve as co-chairs, Sarah was nominated to continue to serve in the immediate past chair capacity, Reggie was nominated to serve as vice chair, and Karen was nominated to serve as the RAP representative. Michelle moved to approve the roster as nominated. Mia seconded and the motion carried unanimously.

#### IV. Vote: FY2018-2022 Strategic Plan (Helen Gaebler)

Kelly provided an overview of changes that were incorporated after the previous round of feedback. One notable change was that the plan was expanded to cover a 5-year period instead of a 3-year period. DeWayne moved approval of the strategic plan. Mary seconded and the motion carried unanimously.

#### V. Financial Update (Kelly Nichols)

Kelly provided an update on the financials of the Roundtable. She stated that in 2017, the Roundtable had \$107,000 in total income and \$102,539 in total expenditures.

#### VI. Discussion: 2017-18 Goal Area Work Plans

Kelly facilitated an exercise based on 'Triz' from liberating structures. Attendees were divided in to three groups to answer and discuss two questions. The first question asked was, "What can we do to ensure we fail in meeting objectives and goals of the Roundtable?"

The second question asked was, "Is the Roundtable currently engaging in any of these activities?" The

results of this discussion are summarized in an attachment to these minutes.

VII. **Misc. Announcements and Roundtable**

The meeting adjourned at 2:04 p.m.

**Planning Council Meeting**

October 9<sup>th</sup>, 2017

12:30 – 2:00pm

Ending Community Homelessness Coalition (300 E. Highland Mall Blvd.)